A note on Learning style, Assessment Methods and Plagiarism

We have designed the training and the assessment tasks so that completing all the assessment tasks will provide evidence of all the assessment criteria and enable you to pass the training. If you find the assessment tasks do not fit your preferred learning style, or you have special learning needs, you can provide evidence in many other ways including writing something in a different way, or making an artefact, a video, or voice recording. Please feel free to discuss this with your tutors who will be happy to offer suggestions of methods that will meet your own learning style or needs.

All evidence submitted for assessment must be your original work. Plagiarism will not be tolerated. This includes copying text from websites and submitting others work as your own either whole or in part. If you are working closely with colleagues on an assessment task, please talk to us beforehand.

Definition of Plagiarism (University of Cambridge)

(https://www.plagiarism.admin.cam.ac.uk/)

Plagiarism is defined as submitting as one's own work, irrespective of intent to deceive, that which derives in part or in its entirety from the work of others without due acknowledgement. It is both poor scholarship and a breach of academic integrity.

Examples of plagiarism include copying (using another person's language and/or ideas as if they are a candidate's own), by:

- quoting verbatim another person's work without due acknowledgement of the source
- paraphrasing another person's work by changing some of the words, or the order of the words, without due acknowledgement of the source
- using ideas taken from someone else without reference to the originator
- cutting and pasting from the Internet to make a pastiche of online sources
- submitting someone else's work as part of a candidate's own without identifying clearly who did the work. For example, buying or commissioning work via professional agencies such as 'essay banks' or 'paper mills', or not attributing research contributed by others to a joint project.
- Plagiarism might also arise from colluding with another person, including another candidate, other than as permitted for joint project work (i.e. where collaboration is concealed or has been forbidden). A candidate should include a general acknowledgement where he or she has received substantial help, for example with the language and style of a piece of written work.

Plagiarism can occur in respect to all types of sources and media:

- text, illustrations, musical quotations, mathematical derivations, computer code, etc
- material downloaded from websites or drawn from manuscripts or other media
- published and unpublished material, including lecture handouts and other students' work.

Acceptable means of acknowledging the work of others (by referencing, in footnotes, or otherwise) is an essential component of any work submitted for assessment, whether written examination, dissertation, essay, registration exercise, or group coursework.

The most appropriate method for attribution of others' work will vary according to the subject matter and mode of assessment. Candidates are required to familiarize themselves with this guidance, to follow it in all work submitted for assessment, whether written paper or submitted essay, and may be required to sign a declaration to that effect. If a candidate has any outstanding queries, clarification should be sought from her or his Tutor.